REQUEST FOR QUOTATION

Independent evaluation of the Be More Than a Bystander training in the Further Education sector in Wales

November 2026

Key Information	Details
Maximum Contract Value	£35,000 inclusive of VAT
Contract Award	By 18 December 2026
Training Delivery	Staff train-the-trainer programme in February 2027; the trained staff pilot the training with learners in spring and summer 2027 for official roll-out in September 2027
Evaluation Period	1 February - 30 July 2027 to inform September 2027 roll-out

1. Company Information

Company Information	Details
Company Name	Colleges Wales / Colegau Cymru Limited (Parent company of Fforwm Services Limited)
Company Number	2832103
Charity Number	1060182
Subsidiary Company	Fforwm Services Limited
Subsidiary Company Number	3066192
VAT Number	655 9801 02
Registered Office and operational address	Unit 7, Cae Gwyrdd Greenmeadow Springs Tongwynlais Cardiff CF15 7AB
Project Team	Sian Holleran Kelly Edwards
Telephone	029 2052 2500
Contact Email	Sian.Holleran@CollegesWales.ac.uk Kelly.Edwards@CollegesWales.ac.uk

2. Background

ColegauCymru is an education charity which promotes the public benefit of further education in Wales. We believe that all learners have the right to world-class education, delivered in a safe, diverse and inclusive setting and within a sector which supports the wider community, employers and the economy.

We also convene the Further Education Principals' Forum, which represents the interests of further education (FE) providers.

We undertake research and policy development and provide practical support to the FE community. Working closely with Welsh Government and its agencies, Medr and other stakeholders, we help shape policies affecting the FE sector, its learners and staff.

CollegesWales is the first point of contact for further education in Wales.

Fforwm Services Limited is a private limited company and wholly owned subsidiary of CollegesWales. It is a platform through which commercial, income-generating activity is channelled, and which allows us to facilitate sector-specific events, training and conferences.

3. Rationale

With Medr funding, ColegauCymru is commissioning an independent evaluation of the Be More Than a Bystander training programme in further education colleges in Wales. The training is intended to support learners to recognise misogyny, understand the role of active bystanders, and respond safely and appropriately to harmful attitudes and behaviours.

Two members of staff from each further education college in Wales have already been selected to take part in a train-the-trainer programme in February 2027. Following this training, the trained staff will pilot Be More Than a Bystander with learners during the spring and summer terms of 2027.

The evaluation must establish an appropriate learner baseline before pilot delivery, assess learner outcomes during the pilot, identify what works across different learner groups and college contexts, and provide timely recommendations to inform formal roll-out from September 2027.

4. The Project

ColegauCymru invites proposals from organisations that will:

- review the programme materials, delivery plans and intended learning outcomes;
- agree an evaluation framework with ColegauCymru and relevant delivery partners;
- collect baseline evidence from participating learners before they receive the college-based pilot training;
- undertake proportionate post-intervention and follow-up data collection during spring and summer 2027;
- use quantitative and qualitative methods to assess changes in learners' awareness, attitudes, confidence, intentions and self-reported behaviours;
- gather contextual evidence from the trained college staff and training provider where this helps explain implementation and outcomes;
- identify differences in reach, experience or outcomes between learner groups and college contexts; and
- produce practical recommendations to improve the training and inform the September 2027 roll-out.

5. Requirements

5.1 Evaluation Approach

Suppliers should propose a proportionate mixed-methods design that includes:

- a pre/post design with clearly defined follow-up points;
- quantitative analysis appropriate to the sample, including response rates;
- qualitative enquiry, such as learner focus groups or interviews, to explain observed outcomes;
- a sampling and recruitment strategy that avoids undue burden on colleges;
- secure data handling and quality assurance;
- contingency arrangements for low response rates, learner absence or changes to delivery timetables.

5.2 Safeguarding, Ethics and Data Protection

The subject matter may prompt disclosure of harassment, abuse, violence or other safeguarding concerns. The successful organisation must use a trauma-informed, learner-centred approach and must:

- provide an ethical protocol, participant information and age-appropriate consent arrangements;
- agree safeguarding and disclosure pathways with each participating college before data collection;
- ensure researchers working directly with learners have appropriate experience, training and, where required, DBS checks;
- minimise collection of identifiable or special category data and explain the lawful basis and conditions for processing;
- comply with UK GDPR, the Data Protection Act 2018 and ColegauCymru's information-governance requirements;
- set out data storage, access, retention, deletion and breach-management arrangements; and
- ensure reports do not permit identification of individual learners or small groups.

5.3 Outputs and Deliverables

The supplier should submit a final evaluation report to ColegauCymru by in Welsh and English by 7 July 2027.

6. Use of Findings

The evaluation will provide an evidence base for decisions about the formal roll-out of Be More Than a Bystander from September 2027. Findings will be used to improve the training content, delivery approach, learner engagement, safeguarding arrangements, and future impact measurement. ColegauCymru may also share anonymised findings and learning with further education colleges, Medr and relevant sector stakeholders.

7. Contract Value and Pricing

The maximum budget available for this commission is £35,000 inclusive of VAT. Suppliers must submit a fixed-price proposal and a clear pricing schedule showing staff roles, daily rates and days; travel and subsistence and other anticipated expenses.

The price must cover all activities required to deliver the specification. ColegauCymru is not obliged to accept the lowest-priced tender and will assess value for money alongside quality and delivery.

8. Tender Response Requirements

- An executive summary and confirmation of availability to meet the timetable;

- A detailed methodology mapped to the scope and deliverables;
- A workplan with milestones, quality assurance and risk management;
- The proposed team structure, named personnel, responsibilities and relevant qualifications or experience;
- Evidence of expertise in this area of work;
- The proposed safeguarding, ethics, consent and data-protection approach;
- A stakeholder and learner engagement approach;
- A fixed-price schedule inclusive of VAT;
- A declaration of any actual or potential conflict of interest.

9. Evaluation Criteria

The following criteria will be used to evaluate submissions:

Criterion	What ColegauCymru will assess
Relevant experience and team capability	Track record, subject knowledge, learner research experience in the FE sector and capacity.
Project management and delivery	Workplan, risk management, quality assurance and ability to plan to key milestones.
Safeguarding, ethics and data protection	Trauma-informed practice, consent, safeguarding, security and disclosure management.
Learner engagement, inclusion and accessibility	Participation, equality analysis, accessibility and reducing research burden.
Price and value for money	Delivery of the project to the required standard and within the specified budget.

10. Timescales

Date	Activity
19 November 2026	Invitation to Tender issued and published.
27 November 2026, 5.00pm	Deadline for clarification questions.
9 December 2026, 5.00pm	Deadline for submissions.
10 - 11 December 2026	Assessment of submissions.
14 December 2026	Preferred bidder notified.
By 18 December 2026	Inception meeting, contracting process begins.
By 31 January 2027	Contracting is completed, sharing of training resources and other relevant materials.
16 - 18 February 2027	Train-the-trainer programme takes place in Cardiff.

Date	Activity
18 February - 25 June 2027	Learner pilot and post-intervention/follow-up evaluation.
25 June 2027	Draft evaluation report to ColegauCymru.
7 July 2027	Final evaluation report to ColegauCymru in Welsh and English.
September 2027	Planned formal roll-out informed by evaluation findings.

11. Submission Instructions and Queries

Proposals must be submitted by email to Sian.Holleran@CollegesWales.ac.uk by **5.00pm on Wednesday 9 December 2026**.

Clarification questions should be sent to Sian.Holleran@CollegesWales.ac.uk no later than 5.00pm on Friday 27 November 2026. No correspondence or queries will be addressed during the contract decision period.

12. Conditions of the Request for Quotation

- ColegauCymru is not bound to accept the lowest-priced or any tender and may discontinue the process without award.
- Suppliers are responsible for all costs incurred in preparing or presenting their submission.
- Information supplied through this process must be treated as confidential and used only for preparing the tender.
- The successful supplier will be required to enter into ColegauCymru's contract and satisfy due-diligence requirements before commencing work.
- Suppliers should identify any use of subcontractors and remain accountable for their work.
- Any publicity relating to the commission requires prior written approval from ColegauCymru.

Appendix A

Supplier Declaration

Organisation	
Lead contact	
Registered address	
Company / charity number	
Conflicts of interest declared	
Use of subcontractors	
Tender price including VAT	
Authorised signatory	

Signature: .....

Date: .....